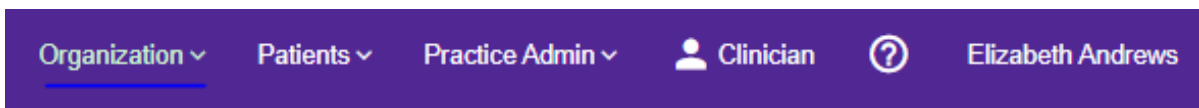# How to Enable Front Desk Mode

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How to Enable Front Desk Mode

Follow the steps below to enable Front Desk mode for your practice.

- Log into your Anytime Telecare account.

- Click on the Organization tab at the top of the screen and select Practice.

- Select your practice.

- Enable Front Desk mode from this screen and click Save

- You can also enable Front Desk mode from your login page. Select your name in the top right-hand corner, and click on the toggle that is labeled Front Desk to turn on this feature, as shown in the example below:

Practice Settings

Front Desk Settings

Practice	Front Desk
Big Heart Pediatrics	✕ Off
Big Heart Urgent Care	On ✓