

Intracompany Routing

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Intracompany Routing

If you have multiple practices within your company, you can now route a patient to a different practice that you are affiliated with by using intracompany routing. Please follow the steps below to use this feature.

- Select the visit from the waiting room.

A screenshot of the "Waiting Room" tab in the software. The tab is highlighted in purple. Below the tabs, there is a patient visit card. The card contains the following information: Patient Name: E F, Account: E F, Practice: Big Heart Pediatrics, Age/Weight: Unspecified | 33 yo | 7 lbs, Reason: Abdominal Pain, Visit ID: Visit #208767, Status: Routed, and Action: VISIT REQUESTED. Below the action, it says "Dr. James Miller MD".

Waiting Room	Instant Invite	Today's Visits
<div><div>E F Account: E F Big Heart Pediatrics</div><div>Unspecified 33 yo 7 lbs Abdominal Pain Visit #208767</div><div>Routed VISIT REQUESTED Dr. James Miller MD</div></div>		

- Select Route Visit

A screenshot of the "Route Visit" interface. The interface is divided into several sections. On the left, there is a patient card with the same information as the previous screenshot. In the center, there is a "Visit Details" section with fields for "Current Weight:" (9 lbs), "Current Medications:", and "Symptoms:". Below this is an "Account Details" section with fields for "Name:" (E F), "Email:" (efuley115@gmail.com), "Phone:" ((215) 880-4661), and a "..." button. On the right, there is a "Chat" window with a "Send" button. At the top right, there are buttons for "Cancel Visit" and "Route Visit", with a yellow arrow pointing from "Cancel Visit" to "Route Visit".

E F
Account: E F
Big Heart Pediatrics

Unspecified | 33 yo | 7 lbs
Abdominal Pain
Visit #208767

Routed
VISIT REQUESTED
Dr. James Miller
MD

Cancel Visit

Route Visit

Visit Details

Current Weight:
9 lbs

Current Medications:

Symptoms:

Account Details

Name:
E F

Email:
efuley115@gmail.com

Phone:
(215) 880-4661

...

Chat

Clinical Notes

Your call has been routed to Big Heart Pediatrics

System - 1:01:24

Hello, Our Practice Administrator will be with you shortly.

Send

- Select Intra Company

Internal Intra Company

Text to find

Physician Name

☐ Route to All

☐ Admin Elizabeth Andrews - Practice Admin

☐ Dr. Mark Johnson MD - Physician

☐ Cindy Jones, MD - Super Clinician

☐ Sarah Kim - Practice Admin

☐ *Dr. James Miller MD - Super Clinician

☐ Dr. Laura Smith MD - Super Clinician

Routing Notes

Type your notes and click the Save button.

Save Note

Route Patient Cancel

- Choose the practice that you would like to route the visit to. On this screen, you will be able to see the available clinicians and the current number of visits in their waiting room.
 - If the practice does not currently have any available Clinicians, you will not be able to select the practice.

Internal Intra Company

Intra-Company Office Routing

Practice Name	Practice Phone	Office Type	Available Clinicians	Waiting Room Count
<input type="radio"/> Big Heart Nutrition	2133456789	Facility Care	3	0
<input type="radio"/> Big Heart Pediatrics	2055861947	Primary Care	7	0

Routing Notes

Type your notes and click the Save button.

Save Note

Route Patient Cancel

- Once you have selected the correct practice, click Route Patient to send this visit to their waiting room.
 - you can also include routing notes
- This visit can now be picked up by any available Clinician at that location.